**Action Plan From Dec 20-21 for Club XX**

 ***The Plan can be changed, added to at any-time - it is to be reviewed regularly at Committee Meetings***

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| **Mission statement:** **The aim is to grow the numbers of volunteers in order to better represent our participants and local community, develop skills and experience and reduce the load on existing volunteers therefore making us stronger for the future** |
| **Aim /Objectives** | **Actions** | **When**  | **Resources required** | **Responsibility** | **Outcomes** |
|  Increase numbers of volunteers | Do a roles/skills plan of existing positions to view the current positionMap roles/skills gaps and prioritise where there is a particularly urgent needWrite job role descriptions where there are gaps and think about how and where to recruit and then do soLook at training for existing staff where people are key/able to take on more | Dec 20Feb 21Apr 21 – JuLy 21May 21 | Chair to communicate overall aim at full committee mtg to get supportGather and review existing job roles and talk to those people 1-2-1 about how they are getting on, what help they need.For example fundraising, finance, social media etcLook at sport governing body templates and other good examples CVSStart to talk to parents/people in community about local skills/advertise for help on FB page etc/talk to teenagers at club who might like to be offered development£30 for 1 - How to Improve your Social MediaDownload Sported’s Manage your daily finance supportEmail Sported to link to volunteer with social media expertise | Select one or two key staff to lead - Secretary/Chair/volunteer lead etcJo/John | Everyone is informed and buys into developing clubA good picture is known about current strengths and gaps in roles/volunteersIndividuals are given the chance to share where improvements can be madeKey roles/gaps are identified and planned for making club stronger across the boardUtilise others with expertise as a start point to map your needsRecruit new volunteersOffer existing volunteers training – improving their value and satisfaction within the role |

**Action Plan From January 2020 – December 2021 for Objective 3 - Increasing participation and membership**

 ***The Plan can be changed, added to at any-time - it is to be reviewed regularly at Committee Meetings***

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| **The overall aim during the next 2 years is to promote boxing, physical fitness and well-being to a wider audience, increasing participation and membership, through offering increased provision and fit for purpose facilities.** |
| **Objectives** | **Actions** | **When**  | **Resources required** | **Responsibility** | **Outcomes** |
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